



Walk-through Inspection Form

Facility Name:	Facility Number:
Facility Address:	Year:
Facility City:	
Contact Name (print):	Contact Number:
<p>Instructions: Owners and operators of underground storage tank (UST) systems shall complete this form on a monthly and an annual basis. The form shall be maintained for one year based upon the date of the annual walk-through inspection.</p> <ul style="list-style-type: none"> Spill prevention equipment at UST systems receiving deliveries at intervals greater than 30-days may be checked prior to each delivery. If the task does not apply, check 'not applicable' (N/A). 	

Monthly Walk-through Inspections: Each month, place a check in the corresponding box to affirm the task was completed.	N/A	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1-Visually check spill prevention equipment for damage. Remove liquid and debris.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2-Check for and remove obstructions in the fill pipe.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3-Check the fill cap to make sure it is securely on the fill pipe.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4-Make sure the release detection equipment is operating with no alarms or other unusual operating conditions present.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5-Ensure records of release detection testing are reviewed and current.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6-For double walled spill prevention equipment with interstitial monitoring, check for a leak in the interstitial area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7-For airport hydrant systems, check hydrant pits and vaults.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Annual Walk-through Inspections: Once a year, record the date the task was completed.	N/A	Date
8-Visually check containment sumps for damage.	<input type="checkbox"/>	
9-Visually check containment sumps for leaks or releases to the environment.	<input type="checkbox"/>	
10-Remove liquid or debris from containment sumps.	<input type="checkbox"/>	
11-Check hand held devices such as tank gauge sticks for operability and serviceability.	<input type="checkbox"/>	
12-For double walled containment sumps with interstitial monitoring, check for a leak in the interstitial area.	<input type="checkbox"/>	
13-For airport hydrant systems, check hydrant pits and vaults (if located in confined space).	<input type="checkbox"/>	

Comments: (Record unusual conditions and explain actions taken to address issues. Attached supplemental pages if needed.)